

PROJECT PLANNING



CLASS: _____ % OF FINAL GRADE: _____

PROJECT SPECS

What is the purpose/ goal of the project?
What are you supposed to learn?

What specific criteria do you need to meet to earn an acceptable grade?

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

BRAINSTORMING

What are your ideas?

-
-
-
-
-
-
-

Steps for executing the project:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.



Monroe Hall
2080



585-475-6682



asc@rit.edu



asc.rit.edu



RIT Academic
Support Center



@ASCatRIT



ASCatRIT



ASCatRIT

PLANNING

What resources do you need?

-
-
-
-

What research do you need to do?

-
-
-
-

IMPORTANT DATES

Set goals and a timeline for each step of the project

The diagram illustrates a workflow or project management process using seven calendar icons. The icons are arranged in two rows: four in the top row and three in the bottom row. Each icon is a rounded rectangle with a green border and a green clip at the top. The first icon in the top row is divided into two sections: the top section is labeled 'Date' and the bottom section is labeled 'Details'. The third icon in the bottom row is divided into two sections: the top section is labeled 'Due Date' and the bottom section is blank. The other icons are blank.

ASSESS PROGRESS

Take time along the way to assess how the project is going:

- Are you “on schedule”? ☐ Yes ☐ No
- Are you meeting the guidelines? ☐ Yes ☐ No
- Is this your best work? ☐ Yes ☐ No

IF YOU'RE ON TRACK - KEEP IT UP!

IF YOU'RE NOT ON TRACK -

ADJUST YOUR PLAN OR SEEK HELP!